

The Church Board of First Christian Church of Edmond, OK
Regular Meeting Minutes
November 13, 2016

Call to Order: Marcy Williams called the regular meeting to order at 12:15pm and John Regan opened with prayer.

Board Members Present: Marcy Williams, Steve Theobald, Kathy Kerr, Jackie Booher, Mark Nash, Linda Hall, Gwen Shaw, Staci Nash, Karla Rowley, Dian Sill, Connie Westhof, Randle Lee, Susan Hurst, Frank Gresh, Molly Larrison, Brenda and Russ Wood, Melody Coco, Scott Kinnaird, Charles Stout, Larry Ball, and Cameron Woods, Treasurer, ex-officio member.

Board Members Absent: Jennifer Cain,

Staff Members Present: Chris Shorow, John Regan, Micah James, Mark Taylor, and Jeremy Miller.

Others in Attendance: Doyle Phillips, Terry Earnheart, Geri Moffatt, Shannon Medley, Shauna Becker, David Watts, Tim Clark, Brenda Peterson and Robbi Kinnaird, Secretary.

Determination of Quorum: A quorum to conduct business was met with 21 Board members present out of 22 valid positions.

Approval of Minutes: The Regular Meeting Minutes for October 23, 2016 were reviewed and approved as presented with clarification of \$20M meaning \$20,000.

Old Business:

- **Building Update:** Doyle Phillips presented an update on the construction project. We continue to run under budget and on time. The front handicap parking area is scheduled to open for use on November 27, with the southeast corner open for use on December 4. Lighting and landscaping should be installed by December 11.
- **Endowment Task Force:** Mark Nash presented and reviewed the revised proposed Endowment Investment Policy and Procedures, including recommendations made at the October meeting by Larry Ball. *Randle Lee made a motion to approve the Endowment Investment Policy and Procedures. Larry Ball offered the second. Discussion was held as to amounts and allocations of endowment funds. Motion was approved.*
- **EIC Task Force #2:** Marcy Williams appointed the EIC Task Force #2 to review and revise the current Investment Allocation procedures. Members of the Task Force are Mark Nash, Gary Bartley, Ellen Chitwood, and Gary Orendorff.
- **Personnel Handbook Revision:** John Regan presented and reviewed the revised Personnel Handbook, which covers both church staff and Child Care Center staff, incorporating recommendations made at the October Board meeting. Discussion was held regarding Personal Device use. John Regan recommended upon approval of the Handbook, further review and clarification would be made following the established procedures of the Handbook and reviewed and approved by the Executive Committee. *Scott Kinnaird made a motion to approve. Randle Lee offered the second. Following additional discussion of personal device use, the motion was approved.*

Reports by Minister and Staff:

- **Chris Shorow** – verbal report

Additional Comments: Randle Lee recommended a day of golf for church members and asked for those who are interested to let him know.

December 11 – Congregational Meeting to vote on Leadership and Budget

Meeting adjourned.

Respectfully submitted by
Robbi Kinnaird,
Secretary